

Advantage Local Port Order

ALPO

CREATE ZAPP-ORDER



Version: 1.0


Autor: Bärbel Wendland

Datum: 14.07.2010

Ablage: S:\Kundenservice\Advantage Local Port Order\Dokumente

Login

- You can sign in with a user name and password
- In the field „Language“ you can choose your language (if available)
- „Style“ offers you different views of the application.
- The „Connections“ are defined by the installation itself.



User Login

Username:

Password:

Language:

Style:

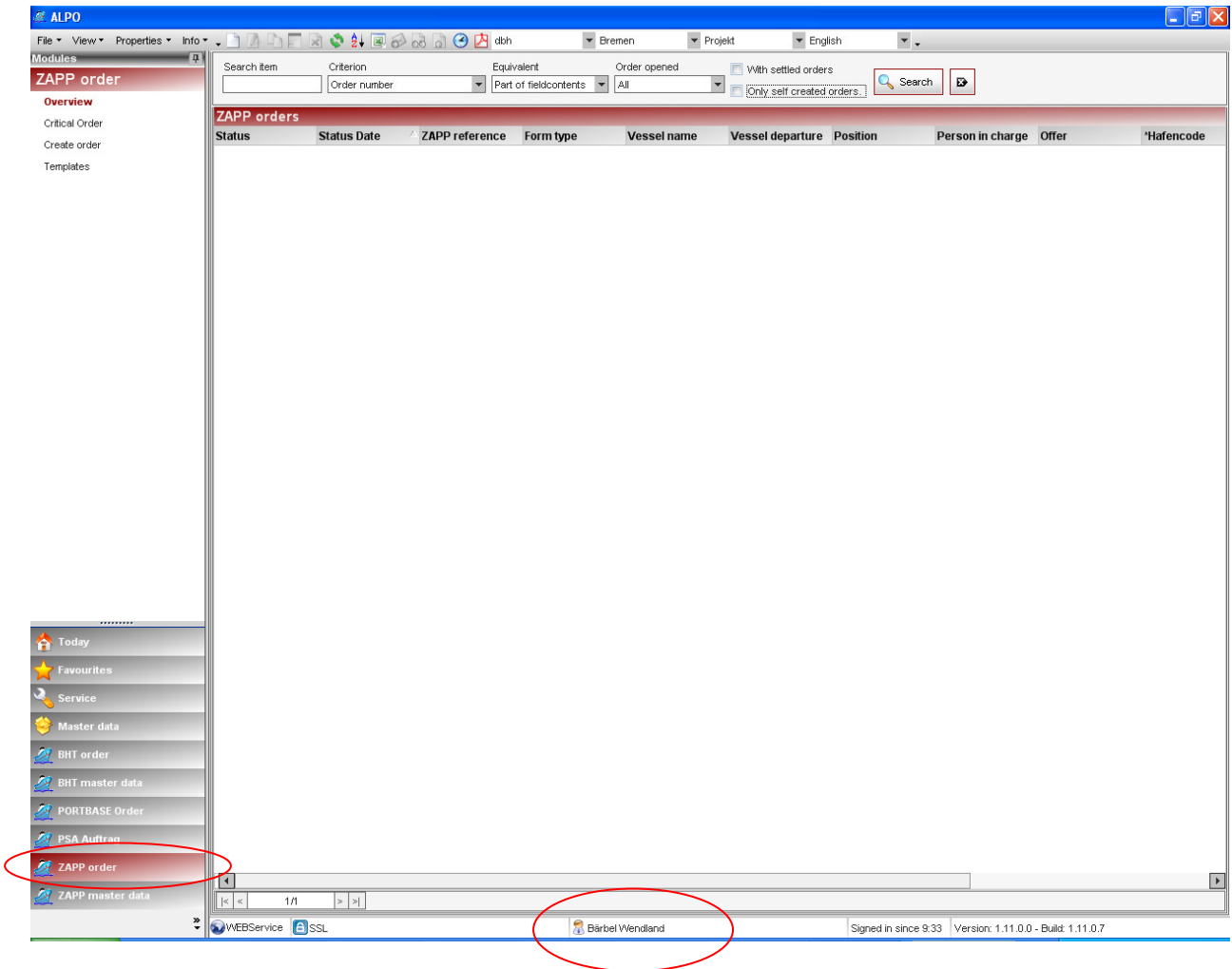
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dbh
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1 Create Order Modul „ZAPP Order“

After Login in ALPO you will find at the left bottom edge the Modul „ZAPP Order“.

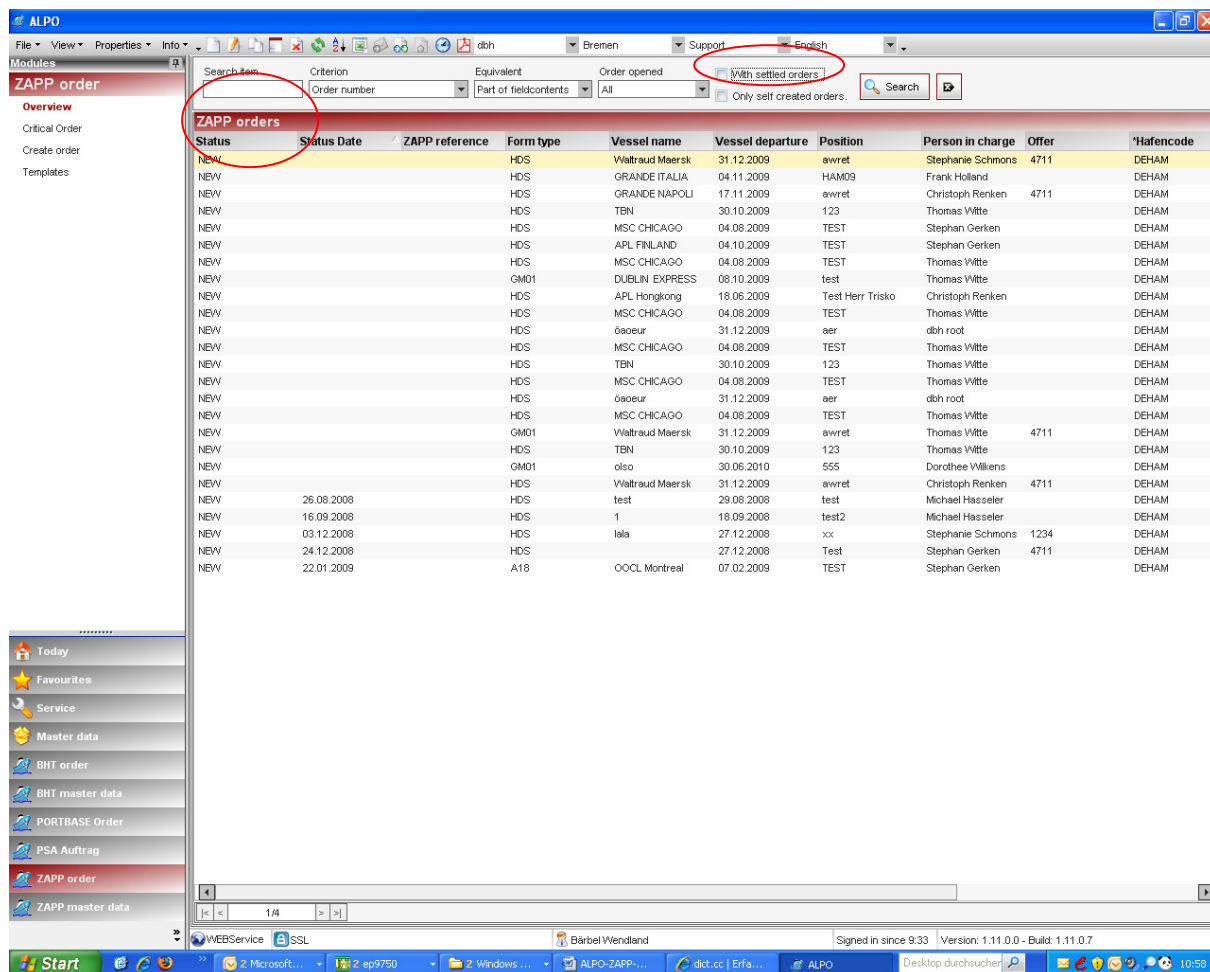
At the bottommost line next to the Modules of the ALPO-Window you will find a screen, where you can see in which system you are logged in. Please pay attention to this, especially if you want to create and send an Order.



Further the application and use are most closely corresponding to the ALPO-Module BHT.

1.1 Modul „ZAPP-ORDER“: Overview

As soon as you have switched to the Modul „ZAPP orders“, you will find a general overview list, where all your orders will be listed gradually.



Status	Status Date	ZAPP reference	Form type	Vessel name	Vessel departure	Position	Person in charge	Offer	Hafencode
NEW			HDS	Waltraud Maersk	31.12.2009	awret	Stephanie Schmons	4711	DEHAM
NEW			HDS	GRANDE ITALIA	04.11.2009	HAM09	Frank Holland		DEHAM
NEW			HDS	GRANDE NAPOLI	17.11.2009	awret	Christoph Renken	4711	DEHAM
NEW			HDS	TBN	30.10.2009	123	Thomas Witte		DEHAM
NEW			HDS	MSC CHICAGO	04.08.2009	TEST	Stephan Gerken		DEHAM
NEW			HDS	APL FINLAND	04.10.2009	TEST	Stephan Gerken		DEHAM
NEW			HDS	MSC CHICAGO	04.08.2009	TEST	Thomas Witte		DEHAM
NEW			GM01	DUBLIN EXPRESS	08.10.2009	test	Thomas Witte		DEHAM
NEW			HDS	APL Hongkong	18.05.2009	Test Herr Trisko	Christoph Renken		DEHAM
NEW			HDS	MSC CHICAGO	04.08.2009	TEST	Thomas Witte		DEHAM
NEW			HDS	oaoeur	31.12.2009	aer	dbh root		DEHAM
NEW			HDS	MSC CHICAGO	04.08.2009	TEST	Thomas Witte		DEHAM
NEW			HDS	TBN	30.10.2009	123	Thomas Witte		DEHAM
NEW			HDS	MSC CHICAGO	04.08.2009	TEST	Thomas Witte		DEHAM
NEW			HDS	oaoeur	31.12.2009	aer	dbh root		DEHAM
NEW			HDS	MSC CHICAGO	04.08.2009	TEST	Thomas Witte		DEHAM
NEW			GM01	Waltraud Maersk	31.12.2009	awret	Thomas Witte	4711	DEHAM
NEW			HDS	TBN	30.10.2009	123	Thomas Witte		DEHAM
NEW			GM01	olso	30.06.2010	555	Dorothee Wilkens		DEHAM
NEW			HDS	Waltraud Maersk	31.12.2009	awret	Christoph Renken	4711	DEHAM
NEW	26.08.2008		HDS	test	29.09.2008	test	Michael Hasseler		DEHAM
NEW	16.09.2008		HDS	1	18.09.2008	test2	Michael Hasseler		DEHAM
NEW	03.12.2008		HDS	lala	27.12.2008	xx	Stephanie Schmons	1234	DEHAM
NEW	24.12.2008		HDS		27.12.2008	Test	Stephan Gerken	4711	DEHAM
NEW	22.01.2009		A18	OOCL Montreal	07.02.2009	TEST	Stephan Gerken		DEHAM

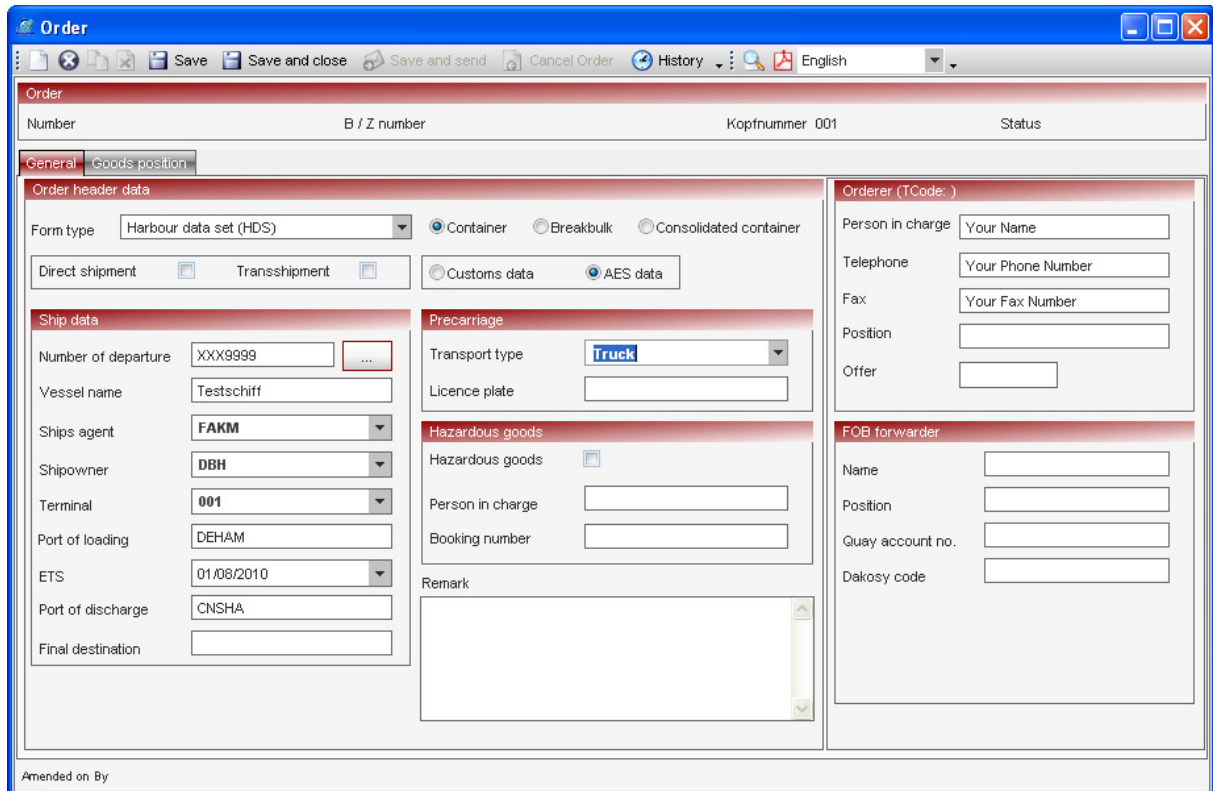
Here your „actual orders“ will be shown. Orders that are not current will be dismissed automatically, for giving you a view of your essential orders. Not current orders are as per ALPO-definition orders, which are cancelled, the status has value „AAG“ (export committed by customs) or ETS older than 5 days. Dismissed orders could be replaced in the overview at anytime. This can be done by using the Checkbox „with settled orders“. With „Search Item“ and „Criterion“ not current orders can be shown quickly and easy at anytime. „Order opened“ helps you to contain capturing date.

In the columns of overview you will find the most important information regarding an order. The column „Status“ shows you the actual status for an order.

Critical orders will be shown compressed in the additional overview „Critical Order“. Orders that are mentioned here are either declined by ZAPP or have another error message.

1.2 Modul „ZAPP Order“: Create order

For issuing ZAPP Order you have to complete the relevant fields. You will find some more fields that can be completed optional. This could help you to make orders more comprehensible.



Order

Number B / Z number Kopfnummer 001 Status

General Goods position

Order header data

Form type Harbour data set (HDS) Container Breakbulk Consolidated container

Direct shipment Transshipment Customs data AES data

Ship data

Number of departure XXX9999 ...

Vessel name Testschiff

Ships agent FAKM

Shipowner DBH

Terminal 001

Port of loading DEHAM

ETS 01/08/2010

Port of discharge CNSHA

Final destination

Precarriage

Transport type Truck

Licence plate

Hazardous goods

Hazardous goods

Person in charge

Booking number

Remark

Orderer (TCode:)

Person in charge Your Name

Telephone Your Phone Number

Fax Your Fax Number

Position

Offer

FOB forwarder

Name

Position

Quay account no.

Dakosy code

Amended on By

The mandatory fields depend on the „Form Type“ you have selected. If you use the „SAVE“ button ALPO will mark you the mandatory fields that have not been filled with a yellow warning triangle.

The order will not be saved at that moment.

Order

Number: B / Z number Kopfnummer 001 Status

General Goods position


Order header data

Form type: Harbour data set (HDS) Container Breakbulk Consolidated container

Direct shipment Transshipment Customs data AES data

Ship data

Number of departure: XXX9999 Vessel name: Testschiff

Ships agent:  Shipowner: Terminal: 001 Port of loading: DEHAM ETS: 01/08/2010 Port of discharge: CNSHA Final destination:

Precarriage


Transport type: Truck Licence plate:

Hazardous goods

Hazardous goods Person in charge: Booking number:

Remark:

Orderer (TCode:)

Person in charge: Your Name Telephone: Your Phone Number Fax: Your Fax Number Position:  Offer:

FOB forwarder

Name: Position: Quay account no.: Dakosy code:



Amended on By

Order

Number: 24446 B / Z number Kopfnummer 001 Status: NEW

General Goods position

Pos.	Quantity	Package code	Marks and numbers	Contents	Weight

 Hinzufügen  Entfernen

Amended on 14/07/2010 14:09:00 By Bärbel Wendland

To enter goods data you have to click on „Goods position“. Within the „Goods position“ you have to use the button „add/Hinzufügen“ to enter new goods positions.

Goods details 1/1

Save Save and close

Piece count: 1
Packaging: [dropdown]
Weight: [input]
Contents: [text area]

Container number: [input]
Seal Number: [input]
Min. temp.: [input]
Marks and numbers: [text area]

Shipper's Owned:
ISO Code: [input]
Max. temp.: [input]

Customs positions

Pos.	MRN number	AEM	MRN complete	Shortage in quantity
------	------------	-----	--------------	----------------------

Add **Delete**

Dangerous cargo positions

Pos.	IMDG code	Un number	Weight	technical description
------	-----------	-----------	--------	-----------------------

Add **Delete**

Amended on By

Now you can insert goods data as well as „Customs positions“ and if necessary „Dangerous cargo positions“ can be entered by using the button “add”.

AES customs position 1/1

Save Save and close

Customs data

MRN AEM MRN complet Shortage in quantity

AES positions

MRN position	Package ID	Shortage in qua	Reduced netweight

Add Delete

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Hazardous goods position 1/1

Save Save and close

Hazardous goods: Overland transport/radioactive goods

Hazardous good

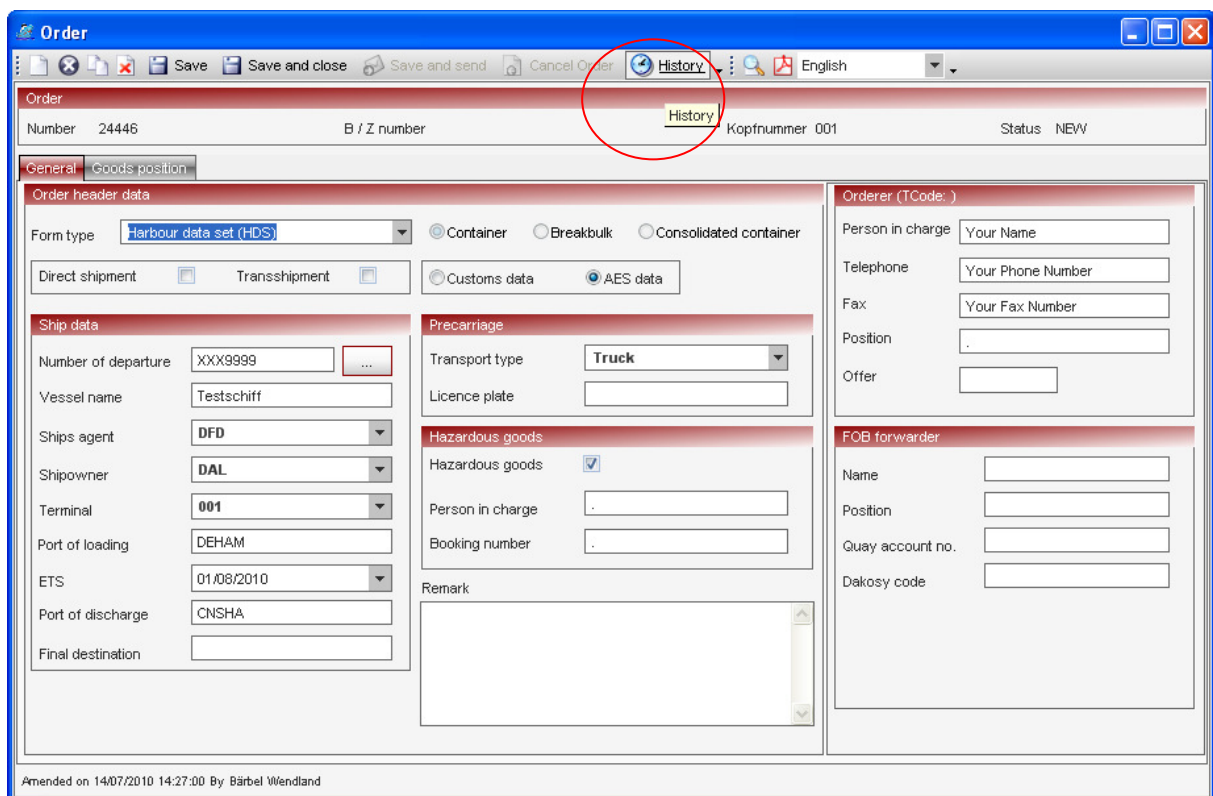
Anzahl	<input type="text"/>	Packing group	<input type="text"/>
Verpackung	<input type="text"/>	Weight	<input type="text"/>
IMDG code	<input type="text"/>	Flashpoint	<input type="text"/>
UN number	<input type="text"/>	Marine pollution	<input type="checkbox"/>
EMS1	<input type="text"/>	Water-pollution class	<input type="text"/>
EMS2	<input type="text"/>	Limited Quantities	<input type="checkbox"/>
MFAG1	<input type="text"/>	Excepted Quantities	<input type="checkbox"/>
MFAG2	<input type="text"/>	Technical description	<input type="text"/>
Prim.-Lable	<input type="text"/>	Hazard cause	<input type="text"/>
Sec. Lable 1	<input type="text"/>	Remark	<input type="text"/>
Sec. Lable 2	<input type="text"/>		
Stow method	<input type="text"/>		
Compatibility group	<input type="text"/>		

Amended on By

Also here you can use the „SAVE“ button and ALPO will mark you the mandatory fields that have not been filled with a yellow warning triangle.

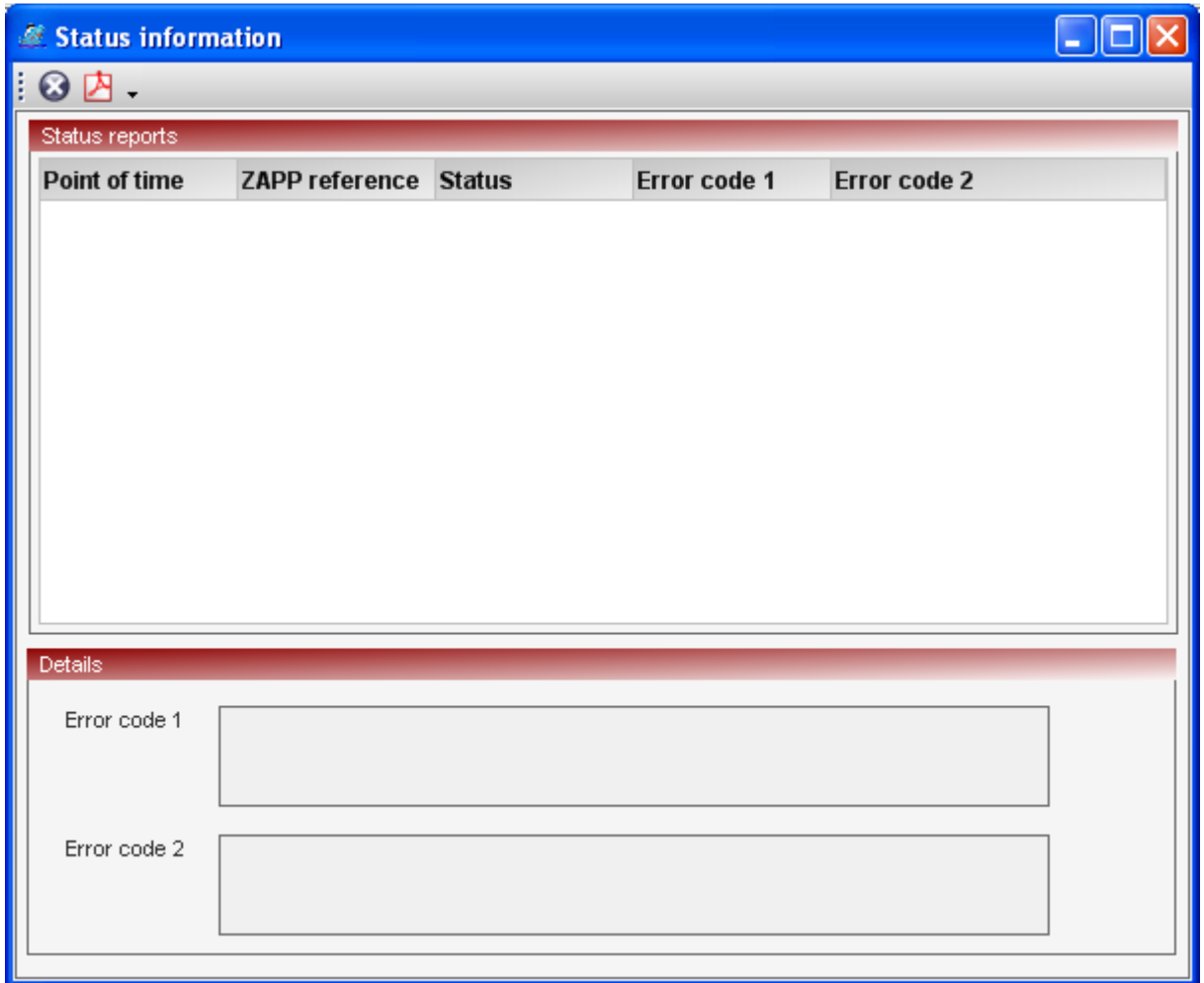
1.3 Modul „ZAPP Order“: Status monitoring

If you create ZAPP orders regularly, there will be a lot of orders in the overview, that have to be checked and monitored.



The screenshot displays the 'Order' application window. The title bar includes 'Order' and standard window controls. The menu bar contains 'Save', 'Save and close', 'Save and send', 'Cancel Order', 'History', and 'English'. The main window shows order details for Number 24446, B / Z number, Kopfnummer 001, and Status NEW. The 'General' tab is active, showing 'Order header data' with fields for Form type (Harbour data set (HDS)), Container, Breakbulk, Consolidated container, Direct shipment, Transshipment, Customs data, and AES data. The 'Ship data' section includes Number of departure (XXX9999), Vessel name (Testschiff), Ships agent (DFD), Shipowner (DAL), Terminal (001), Port of loading (DEHAM), ETS (01/08/2010), Port of discharge (CNSHA), and Final destination. The 'Precarriage' section includes Transport type (Truck) and Licence plate. The 'Hazardous goods' section includes a checked checkbox for Hazardous goods, Person in charge, and Booking number. The 'Orderer (TCode:)' section includes Person in charge (Your Name), Telephone (Your Phone Number), Fax (Your Fax Number), Position, and Offer. The 'FOB forwarder' section includes Name, Position, Quay account no., and Dakosy code. A 'Remark' field is also present. The bottom status bar indicates the order was amended on 14/07/2010 14:27:00 by Bärbel Wendland.

You can use two different tools for monitoring. The first tool you can use is “History” that can be called up for each order.



The screenshot shows a window titled "Status information" with a blue header bar. Below the header is a toolbar with a close button and a print button. The main content area is divided into two sections: "Status reports" and "Details".

The "Status reports" section contains a table with the following columns:

Point of time	ZAPP reference	Status	Error code 1	Error code 2
---------------	----------------	--------	--------------	--------------

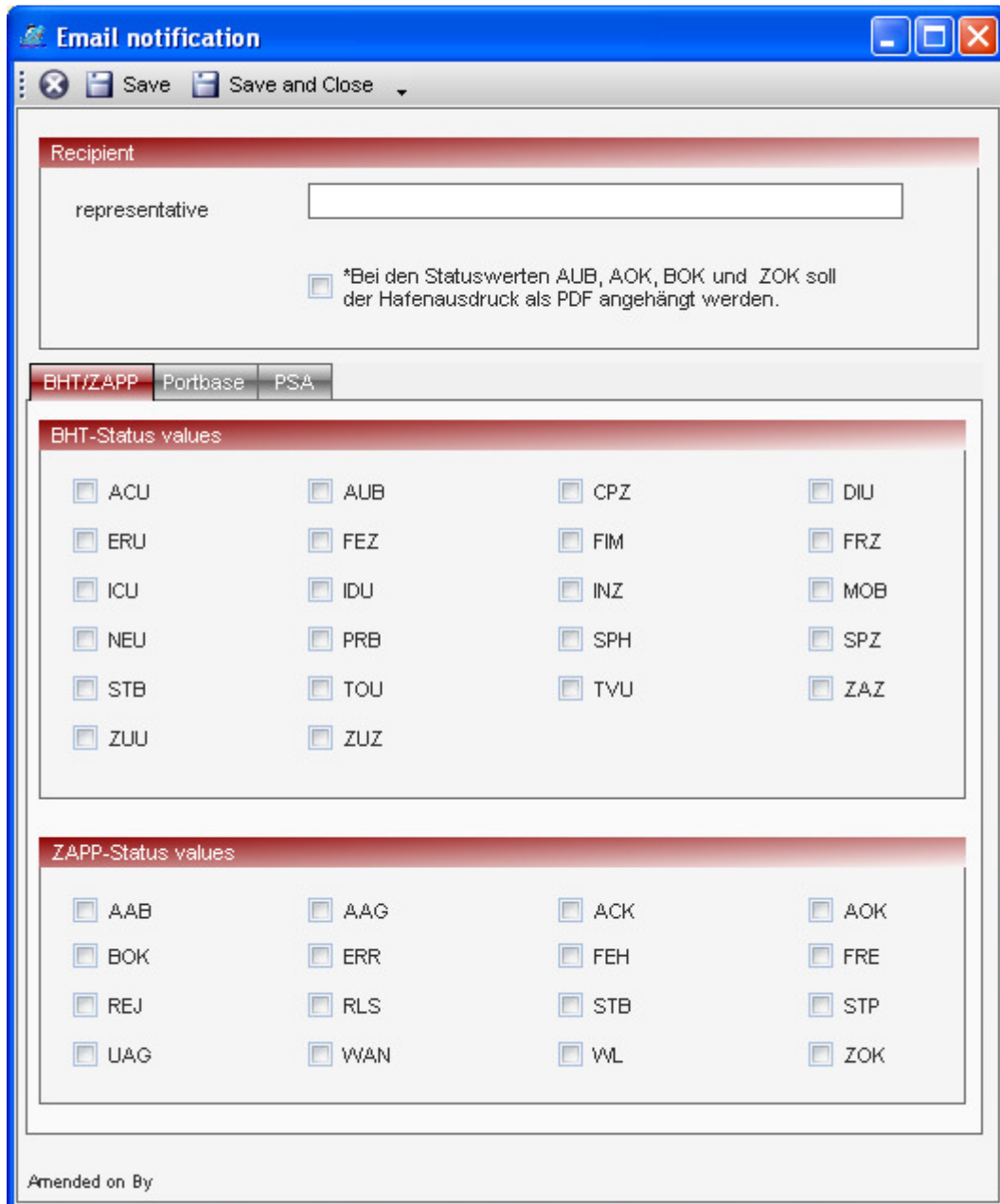
The "Details" section contains two input fields:

Error code 1

Error code 2

Under „Status information“ you can follow up exactly, at which time an order has been send, what kind of acknowledgement / errormessage returned and what kind of status has been placed by ZAPP, the terminals or the Customs Authorities in Hamburg.

As a second tool you can use the automatically Email notification:



Email notification

Save Save and Close

Recipient

representative

*Bei den Statuswerten AUB, AOK, BOK und ZOK soll der Hafenausdruck als PDF angehängt werden.

BHT/ZAPP Portbase PSA

BHT-Status values

<input type="checkbox"/> ACU	<input type="checkbox"/> AUB	<input type="checkbox"/> CPZ	<input type="checkbox"/> DIU
<input type="checkbox"/> ERU	<input type="checkbox"/> FEZ	<input type="checkbox"/> FIM	<input type="checkbox"/> FRZ
<input type="checkbox"/> ICU	<input type="checkbox"/> IDU	<input type="checkbox"/> INZ	<input type="checkbox"/> MOB
<input type="checkbox"/> NEU	<input type="checkbox"/> PRB	<input type="checkbox"/> SPH	<input type="checkbox"/> SPZ
<input type="checkbox"/> STB	<input type="checkbox"/> TOU	<input type="checkbox"/> TVU	<input type="checkbox"/> ZAZ
<input type="checkbox"/> ZUU	<input type="checkbox"/> ZUZ		

ZAPP-Status values

<input type="checkbox"/> AAB	<input type="checkbox"/> AAG	<input type="checkbox"/> ACK	<input type="checkbox"/> AOK
<input type="checkbox"/> BOK	<input type="checkbox"/> ERR	<input type="checkbox"/> FEH	<input type="checkbox"/> FRE
<input type="checkbox"/> REJ	<input type="checkbox"/> RLS	<input type="checkbox"/> STB	<input type="checkbox"/> STP
<input type="checkbox"/> UAG	<input type="checkbox"/> WAN	<input type="checkbox"/> WL	<input type="checkbox"/> ZOK

Amended on By

Each user can configure the „email notification“ for himself / herself. In the ALPO menu you have to click „Properties → Email notification“.

Below “BHT-Status values” you can see several status values with short explanations. Furthermore each user can nominate one or more representatives They will also be informed about the selected status values.

Appendix A: Installation of ALPO

Installation of ALPO is very easy and can be done via internet

The technical requirements are as follows:

- IBM-compatible PC with Windows XP or higher
(It is recommended to use the latest service pack to your Windows version)

It is also possible to use Windows 2000, however we cannot accept any guarantees in this case as Microsoft discontinued the general support on this operating system.

- Latest version of Microsoft .Net-Framework 2.0 (we recommend to add SP1) or higher
[.net Framework 2.0](#)
[.net Framework 2.0 SP1](#)
- at least 200 MB available memory capacity on fixed disc C:
(Folder: "C:\Documents and Settings**User**\local settings\Apps")
- internet connection without explicit authentication to Proxy- Server
(ALPO also runs via UMTS resp. ISDN-connection on single desks)
- Windows user names must not contain any special characters as well as Umlaute
e.g. §, *, -, ö, ä, ü, ß

The first installation can be done via the Internet Explorer Version 5 (or higher)

<https://alpo.dbh.de>.. Please click on "install" and answer the following dialog boxes positively.